



## REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM	DATE: September 13, 2019
	REFERENCE: BBRFQ80702

Dear Sir/Madam:

We kindly request you to submit your quotation for **BBRFQ80702 Supplying of Materials for the Irrigation System for Chambord, Grenada**, as detailed in Annex 1 of this RFQ.

Quotations may be submitted on or before September 27, 2019 and via *e-mail*, to the address below:

**United Nations Development Programme**  
**Procurement Unit**  
***Procurement.bb@undp.org***

Quotations submitted by email must be limited to a maximum of 15MB. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned goods and services:

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	<input checked="" type="checkbox"/> DAP
Customs clearance, if needed, shall be done by:	<input checked="" type="checkbox"/> UNDP

Exact Address/es of Delivery Location/s (identify all, if multiple)	Mr. Elvis Morain Permanent Secretary Ministry of Agriculture and Lands Third Floor, Ministerial Complex St. George, Grenada Tele: 473-440/2705 Fax: 473-440/4191	
Mode of Transport	<input checked="" type="checkbox"/> Sea	
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars	
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be inclusive of VAT and other applicable indirect taxes	
After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 1 year	
Deadline for the Submission of Quotation	<i>Friday, September 27, 2019, 5pm AST</i>	
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English	
Documents to be submitted	<input checked="" type="checkbox"/> Financial Proposal/Quotation (As per BOQ Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> Offer to Comply with Other Conditions and Related Requirements (Annex 3)	
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 120 days  In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.	
Partial Quotes	<input checked="" type="checkbox"/> Not permitted	
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods	
Evaluation Criteria <i>[check as many as applicable]</i>	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions	
UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier	
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order/General Contract	
Contract General Terms and Conditions	<input checked="" type="checkbox"/> General Terms and Conditions  Applicable Terms and Conditions are available at <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>	

Conditions for Release of Payment	<input checked="" type="checkbox"/> Others Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> Offer to Comply with Other Conditions and Related Requirements (Annex 3) <input checked="" type="checkbox"/> General Terms and Conditions/Special Conditions: <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>  Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only)	<i>Procurement Unit</i> <i>Procurement.bb@undp.org</i> Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail, and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP indicated above - <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

**UNDP encourages every prospective Vendor to** avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

**Thank you and we look forward to receiving your quotation.**

**Sincerely yours,**  
*Procurement Services Unit*  
*Barbados and the OECS*

## Technical Specifications

### Materials for Conduction System, Pumps and 5 acres Drip irrigation system

Item	Description	Unit	Quantities
<b>1.0</b>	<b>Conveyance System</b>		
1.1	PHDE pipe 110 mm diameter, PE 80 PN 6 in coils 50 m	m	2500
1.2	Quick coupling $\varnothing$ 110 mm	u	3
1.3	PHDE pipe 90 mm diameter, PE 80 PN 6 in coils 50 m	m	900
1.4	Quick coupling $\varnothing$ 90 mm	u	3
1.5	Elbow quick coupling 90° $\varnothing$ 110 mm	u	6
1.6	Elbow quick coupling 90° $\varnothing$ 90 mm	u	6
1.7	Saddle with bolts $\varnothing$ 110 mm x 2"	u	7
1.8	Saddle with bolts $\varnothing$ 90 mm x 2"		4
1.9	Double effect air relief valves 2" male	U	10
1.1	Male Connection 110 mm x 4"	u	8
1.11	Gate valve 4 "	U	4
<b>2.0</b>	<b>PUMPS</b>		
	<b>Pump 1</b>		
2.1	Horizontal Centrifugal Pump H=140 m, Q= 20.7 lps (74,5 m <sup>3</sup> /h, 328.1 USGPM), 220 kW, 3f.	u	1
2.2	Male Connection 110 mm x 3"	u	2
2.3	Threaded female coupler 110 x 4"	u	1
2.4	Grooved male coupler 110 mm x 100 mm	u	1
2.5	Galvanized steel foot valve with discharge	u	1
2.6	Suction hose, internal diameter 110 mm	M	5
2.7	Metallic clamp clip $\varnothing$ 110 mm	U	2
2.8	Galvanized male nipple 3"	U	4
2.9	Galvanized tee 3"	U	2
2.10	Male Plug 3"	U	1
2.11	Non return valve 3"	U	1
2.12	Gate valve 3"	U	1
2.13	PVC Male-Female Reduction, 3"-1 1/2"	u	1
2.14	Reducing Nipple 1 1/2" x 1	u	1
2.15	Reducing Socket 1" - 1/2"	u	1
2.16	Bushing 1/2" - 1/4"	U	1
2.17	Stainless Steel Glycerine Oil Filled Pressure Gauges 1/4" BSP 0-20 bar	u	1
	<b>Pump 2</b>		
2.18	Horizontal Centrifugal Pump (H=52.8 m 173.2 ft) (Q= 15.6 lps, 247 USGPM), 220 kW, 3f.	u	1
2.19	Reducing Quick Coupling 110 x 90 mm	u	1

2.20	Male Connection 90 mm x 3"	u	1
2.21	Galvanized nipple 2"	u	4
2.22	Galvanized tee 2"	u	2
2.23	Male Plug 2"	u	1
2.24	Non return VALVE 2"	u	1
2.25	gate valve 2"	u	1
2.26	PVC Male-Female Reduction 2"x 1 1/2"	u	1
2.27	Reducing Nipple 1 1/2"x 1	u	1
2.28	Reducing Socket 1" - 1/2"	u	1
2.29	Bushing 1/2" - 1/4"	U	1
2.30	Stainless Steel Glycerine Oil Filled Pressure Gauges 1/4" BSP 0-20 bar	u	1
<b>3.0</b>	<b>Pond Liner</b>		
3.1	Geotextile	yd <sup>2</sup>	1800

## FORM FOR SUBMITTING SUPPLIER'S QUOTATION<sup>1</sup>

*(This Form must be submitted only using the Supplier's Official Letterhead/Stationery<sup>2</sup>)*

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. BBRFQ80702:

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

Item No.	Description/Specification of Goods	Quantity	Unit Price	Total Price per Item
	<b>Total Prices of Goods<sup>3</sup></b>			
	Add : Cost of Transportation			
	Add : Cost of Insurance			
	Add : Other Charges (pls. specify)			
	<b>Total Final and All-Inclusive Price Quotation</b>			

*[Name and Signature of the Supplier's Authorized Person]*

*[Designation]*

*[Date]*

<sup>1</sup> This serves as a guide to the Supplier in preparing the quotation and price schedule.

<sup>2</sup> Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

<sup>3</sup> Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

**Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Financial Proposal/Quotation Provided			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*